



# Reference Information

Applicant \_\_\_\_\_ Date \_\_\_\_\_

Has this applicant signed a release statement?  Yes  No

Reference Name/Company \_\_\_\_\_ Telephone \_\_\_\_\_

Personal  Business

Describe position for which applicant is being considered: \_\_\_\_\_

## Questions

Record the reference sources answers to the following questions:

How long have you known the applicant?  Yes  No  Not Sure

How are you acquainted with the applicant?  Yes  No  Not Sure

Are you aware of any reason why we should not consider this applicant?  Yes  No  Not Sure

Do you consider this person dependable?  Yes  No  Not Sure

Do you consider this person trustworthy?  Yes  No  Not Sure

Does this person relate well with others?  Yes  No  Not Sure

Would you trust this person with your children or grand children?  Yes  No  Not Sure

Would you recommend this person for this position?  Yes  No  Not Sure

Any additional comments:

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Interviewer \_\_\_\_\_ Date \_\_\_\_\_

Return to: \_\_\_\_\_  
\_\_\_\_\_  
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